

payroll executive

📍 Bangalore 🗒 Full time 🕒 4-5 yrs

We are looking for a knowledgeable and experienced Payroll executive to process and manage the payroll for our staffing vertical. You will be the one to calculate wages based on hours worked, administer payments and help on-boarding new clients to the staffing vertical.

You will be responsible to design the salary structure and liaise within BetterPlace, Vendor and Client for on-boarding new candidates.

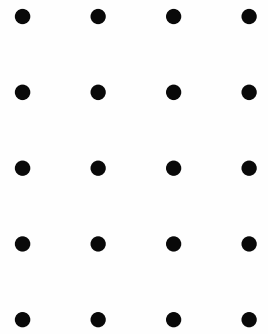


who we are

Betterplace is a technology platform designed to hire, manage, and engage the blue-collar workforce with ease with our all-in-one lifecycle platform. Designed for large enterprises, the platform enables you to manage end to end lifecycle of your blue-collar employees. Device – agnostic. Customizable. Scalable. Uniquely digital.

what we're looking for

- Payroll Executive who has end to end knowledge of payroll processing



- Payroll person who can do both client and vendor management.
- Excellent Communication skills

what you'll do

- Well versed with statutory compliance as per government rules of minimum wages act for different states.
- Designing of salary structure in compliance with min wage act
- Calculation of salary for all the clients.
- Invoice and reconciliation
- Payment follow-up with Client.
- Salary disbursement confirmation to clients.
- Reconciliation of salary disbursement
- Client & Vendor management/engagement
- Liaison with Client Payroll team.
- Liaise within BetterPlace, Vendor and Client for on-boarding new candidates.

what you'll get

- Health Benefits
- Innovation-driven culture
- Smart and fun team to work with
- Friends for life ☺